



## **Position Description**

### **Research Fellow (Contract Position) – Institute for Economics and Peace**

The Institute for Economics and Peace (IEP) is an exciting non-profit global research organisation dedicated to shifting the world's focus to peace as a positive, achievable, and tangible measure of human well-being and progress.

Rated as one of the world's most impactful think tanks by size its work is used and widely cited by many of the leading organisations in the world including UN, OECD and the World Bank. It also has an existing global consulting practice, performing work for many of the leading multi-lateral organisations and government departments globally.

IEP main products - the Global Peace Index and Global Terrorism Index - receive billions of media impressions per annum and are considered the leading products in the world in their field. The Institute's core research products are used in thousands of universities courses and with partners conducting training courses in countries such as Zimbabwe, Tunisia, Mexico or Uganda. The Institute's research is regularly featured in leading international media publications including the Guardian, the Economist, Huffington Post, Washington Post, CNN, and BBC.

Other leading organisations that the Institute partners with include Economist Intelligence Unit, Center for Strategic and International Studies (CSIS), Rotary International, International Chamber of Commerce, the Club de Madrid, the World Tourism and Travel Council (WTTC) and the Commonwealth Secretariat.

#### **Research Fellow (contract) Role**

IEP is currently recruiting for a number of projects that are expected to commence in the last quarter of 2020. The positions will be an initial fixed term contract with extensions depending on successful completion.

The Research Fellow will have an active curiosity and desire to work on original concepts and ideas relating to Peace and International Development. The Research Fellow will have a track record of conducting quantitative and qualitative research in one or more of the fields of social sciences, development studies, statistics, economics, and peace and conflict studies. Candidates will have a deep interest in big picture questions, be open-minded to multidisciplinary approaches in the social sciences and be well travelled. They will have a good understanding of current debates in international development, peace and conflict. Experience in project management and/or successful grant writing would be highly desirable.

The role will suit either a Master's level practitioner, or professionals in business/consulting/government looking to transfer their skills into a new and socially impactful organisation. PhD candidates will only be considered if they also have commercial/consulting experience or a successful track record in winning grants to fund research.

### **Selection criteria and desired previous experience**

- Master's degree or similar in a combination of economics and/or statistics, development studies, international relations or other social sciences discipline.
- Minimum two years' professional experience conducting empirical research and quantitative data analysis specifically related to a combination of social sciences, development studies, economics, statistics and peace and conflict studies. Business/consulting/government candidates from relevant quantitative backgrounds are welcomed.
- Excellent writing skills. Experience in business or consulting writing for a non-technical audience will be prioritised over academic publications.
- Strong interpersonal and client management skills
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- Advanced Microsoft Excel skills is expected.
- Commercial/consulting experience would be highly advantageous.
- Project management experience would be an advantage.
- Experience handling large datasets and for statistical analysis.
- Ability to write code in R (or other statistical software/programming language) is highly desirable.
- Can work with minimal supervision.

### **Duties and Responsibilities (will vary depending on candidate)**

- Collect and analyse information from a wide variety of sources; monitor relevant material from conferences and seminars, government and intergovernmental documents, academic journals, institutional databases, relevant civil society organisations and NGOs.
- Analyse datasets within R and Microsoft Excel.
- Write client facing reports on issues in international development.
- Successfully manage and deliver on contract work.

### **Desired personal qualities**

- Excellent attention to detail and solution oriented.
- Good mathematical skills
- Ability to meet multiple deadlines in a fast-paced work environment.
- Ability to work well under pressure with discretion and judgment.
- Deeply committed and interested in peace and development.

**Location:** This position is based at IEP headquarters, Sydney Australia. This opportunity is open to Australian Resident candidates only.

**Hours:** This is a full time contract position.

**Remuneration:** The research fellow remuneration package will be commensurate with experience.

**Applications to:** CV and cover letter addressing the selection criteria and desired personal qualities to [jobs@economicsandpeace.org](mailto:jobs@economicsandpeace.org). Only short listed applicants will be contacted.

**Deadline for applications:** 23<sup>rd</sup> October 2020

**Website:** [www.economicsandpeace.org](http://www.economicsandpeace.org), [www.visionofhumanity.org](http://www.visionofhumanity.org)